

EVENING COURSES APPLICATION FORM SPRING 2015

Please print your name and address in BLOCK CAPITALS. Please enclose cheque/ Bank Draft/ PO payable to “**Longford Westmeath ETB**”.

Completed Application forms must be received on or before 23rd January 2015

Adult Education Coordinator, Mullingar Community College, Millmount Road, Mullingar.

Course Title: _____	Course No: _____
2nd Choice: _____	Course No: _____
3rd Choice: _____	Course No: _____
Payment enclosed for € _____	

Name _____

Address: _____

Mobile: _____

Other Contact No: _____

Email address: _____

Any special needs/dietary requirements: _____

I do not want to receive occasional emails and texts about new courses, promotions and other news.

I accept the terms and conditions as outlined

Signed :

INFORMATION: The Adult Education team will be available to answer any queries on open nights and by email to adulred.mcc@LWETB.ie or to Martina Whyte on 086 027 0991.

MATERIALS: * Denotes an extra charge for materials.

FEES are paid in full on enrolment and are refunded if course does not run. The college reserves the right to close a course and refund fees.

REFUNDS: Where a student discontinues a course due to certified illness— pro rata refund less 15% admin charge.

ENROLMENT open from 5th January 2015, early booking essential to ensure class runs and your place is reserved!

SCHOOL CLOSURE NIGHTS: No classes on 16, 17,18 Feb (mid term) and 17 March .

STUDENT PROPERTY: responsibility cannot be accepted for loss of or damage to student property on school grounds.

PARKING: Limited parking is available in the school grounds. Please park with consideration to local residents .

DISCIPLINE: On enrolment, students subscribe to the regulations of the school and are bound by them. The school reserves the right to suspend from class/school if appropriate.

SMOKING : is prohibited by law anywhere on the school grounds.